

	A	B	C	D	E	F	G	H	I
1	<b>CITY GROWTH AND RESOURCES COMMITTEE BUSINESS PLANNER</b> The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting for the calendar year.								
2	<b>Report Title</b>	<b>Minute Reference/Committee Decision or Purpose of Report</b>	<b>Update</b>	<b>Report Author</b>	<b>Chief Officer</b>	<b>Directorate</b>	<b>Terms of Reference</b>	<b>Delayed or Recommended for removal or transfer, enter either D, R, or T</b>	<b>Explanation if delayed, removed or transferred</b>
3			<b>07 February 2019</b>						
4	Aberdeen City Region Hydrogen Strategy	Communities, Housing and Infrastructure on 16/1/18 instructed a review of all Council policies within fleet, transport, energy, economic and environment to support the adoption of hydrogen.		Andrew Win	City Growth	Place	2.2	D	The review of Council policy is still being undertaken and officers expect this to be completed and presented to the April committee.
5	Council Financial Performance, Quarter 3, 2018/19	To present the Council's financial position for the quarter.		Lesley Fullerton	Finance	Resources	1.3		
6	Developer Obligation Review - Community Asset Plans	Communities, Housing and Infrastructure on 8/11/17 - The Committee instructed the interim Head of Planning and Sustainable Development to prepare Community Asset Plans on a secondary school catchment basis and to return to committee at the next available opportunity to seek approval(s) of these plans.	A Service Update was circulated on 30 January 2019	David Dunne	Strategic Place Planning	Place	2.2	D	A Development Obligations Team Leader took up post on 28 January 2019. A service update will be circulated and a report on Community Asset Plans will be provided September 2019.
7	Visit Aberdeenshire Update - Negotiated Contract	Finance, Policy and Resources Committee - 01/02/18 - The Committee agreed to note that details of the negotiated contract would be reported back to the Committee.		Richard Sweetnam	City Growth	Place	2.2	R	Recommend removal from Planner as this is to be considered as part of the 2019/20 budget setting process.
8	Update on Recruitment of Developer Obligations Officer	City Growth and Resources Committee on 24/04/2018 agreed to instruct the Interim Chief Officer - Strategic Place Planning to report back to Committee in 9 months to report on recruitment and operation of the Developer Obligation Service.	A Service Update was circulated on 30 January 2019	Gale Beattie/David Dunne	Strategic Place Planning	Place	1.2	R	The DO officer will not take up post until 28 January 2019. A Service Update will be circulated as there are no decisions to be taken by Committee.

	A	B	C	D	E	F	G	H	I
	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Directorate	Terms of Reference	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
2									
9	Aberdeen Adapts: Climate Adaptation Strategy	To approve a draft climate adaptation strategy for the city, for public consultation. The strategy supports the management of climate risks and opportunities for Aberdeen.	Delayed until April meeting.	Alison Leslie	Strategic Place Planning	Place	2.2	D	To ensure the recently released UK climate projections (UKCP18) and any implications of the Climate Change (Emissions Reduction Targets) (Scotland) Bill are reflected and incorporated into the report.
10	A90 Murcar North Cycleway	To seek approval from members to construct cycleway between A90 Ellon Road (Murcar roundabout) and Blackdog		Claire Royce	Operations and Protective Services	Operations	2.2	D	This has been delayed due to confirming land ownership and will be reported in September 2019 and is fully funded by AWPR NMU mitigation monies.
11	Reserves Strategy	Council on 6/3/18 agreed to instruct the Chief Officer – Finance to report back to the City Growth and Resources Committee before December 2018 on a detailed reserves strategy.		Sandra Buthlay	Finance	Resources		R	Recommend removal from Planner as this is to be considered as part of the 2019/20 budget setting process.







	A	B	C	D	E	F	G	H	I
	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Directorate	Terms of Reference	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
2									
22	Subsidence in flats on Erroll Place and Erroll Street	The purpose of this report is to: (a) make members aware of the ongoing situation regarding subsidence which is affecting 52 flatted properties in Erroll Place and Erroll Street; (b) outline the four options considered in terms of dealing with the subsidence; and (c) recommend the most economically viable option to elected members.	A report was also considered by the Capital Programme Committee on 23 January 2019.	Ian Perry	Corporate Landlord	Resources	Purpose 4 & Remit 1.2, 1.3 and 3.1		
23	Proposal to In-Source the Horizons Service Management and Admin Functions to Aberdeen City Council	To explain the background to this intended course of action and seek agreement to re-establish these posts back within Aberdeen City Council		Jason Nicol	Aberdeen City Health and Social Care Partnership		1.2		
24	Community Asset Transfer - Woodside Burgh Hall	Outcome of the Community Asset Transfer request for Woodside Burgh Hall.		Cate Armstrong	Corporate Landlord	Resources	3.3		
25	Aberdeen Harbour Board – Option to Purchase or Lease, Nigg Bay	Seeking approval for the proposal to enter into a option agreement with Aberdeen Harbour Board for the potential sale of ground.		Debbie Wylie	Corporate Landlord	Resources	3.3		
26	Sale of site, Howes Road	Seeking approval for the sale of a site at Howes Road to NHS Grampian for the development of a new Health Centre.		Neil Strachan	Corporate Landlord	Resources	3.3		
27	Strategic Buy Back Policy	Council on 6/3/18 agreed to instruct the Director of Resources to report back to the relevant future committee with a business case for the acquisition of ex-Council properties in buildings where the Council is the majority owner and the income stream generated would cover the cost of acquisition as well as any other properties that were previously Council owned.		Kenny Paterson	Corporate Landlord	Resources	Purpose 5, Remit 3.1 & 3.3		
28	Torry Cruyff Court	to report on investment proposals and to seek approval for the use of resources for their implementation	A report was also considered by the Capital Programme Committee on 23 January 2019.	Jade Leyden	Early Intervention and Community Empowerment	Customer	1.2 & 1.3		

	A	B	C	D	E	F	G	H	I
	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Directorate	Terms of Reference	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
2									
	Creation of a Living Wall	Council on 5/3/18 agreed (1) to instructs the Interim Director of Communities, Housing and Infrastructure (or equivalent) to bring forward a business case to a future meeting of the Communities, Housing and Infrastructure Committee (or equivalent), based on the viability of locating City Tree(s), or other solutions, in key locations in the city where immediate improvements in air quality are deemed necessary; and (2) to instruct the Director of Resources to investigate the opportunity to create a "living wall" on the St Nicholas Centre elevation of Flourmill Lane. Working with relevant partners to identify costs to create, deliver and maintain a living wall, funding streams available, consents from building owners, the health and other benefits of a living wall and to report back to the appropriate committee.		Stephen Booth	Corporate Landlord	Resources	Council Decision	R	Recommend removal from Planner as this is to be considered as part of the 2019/20 budget setting process.
29									
			<b>25 April 2019</b>						
30									
31	Council Financial Performance, Quarter 4, 2018/19	To present the Council's financial position for the quarter.		Lesley Fullerton	Finance	Resources	1.3		
32	Annual Committee Effectiveness Report	To present the annual effectiveness report for the Committee.		Mark Masson	Governance	Governance	GD 7.4		
33	Aberdeen Cross City Transport Connections STAG Part 2 Study	This report will advise Members of the outcomes of the Scottish Transport Appraisal Guidance (STAG) Part 2 Appraisal that have been submitted by Peter Brett Associates consultants for Aberdeen Cross City Transport Connections.		Nathan Thangaraj	Strategic Place Planning	Place	2.3		
34	Granite City Growing – Aberdeen Growing Food Together	To advise committee about the requirement to have and implement a Food Growing Strategy under the requirements of the Community Empowerment (Scotland) Act 2015.		Sandy Gustar	Strategic Place Planning	Place	2.2		
35	Consultative Draft Sustainable Urban Mobility Plan (SUMP)	To advise Members of progress to date on developing a SUMP for Aberdeen and gain approval for a draft SUMP to be published for public and stakeholder consultation.		Will Hekelaar	Strategic Place Planning	Place	Purpose 5 and Remit 2.2		
36	Bridge of Dee West – Walking/Cycling Improvements	Approval to begin detailed design		Kevin Pert	Strategic Place Planning	Place	2.2		

	A	B	C	D	E	F	G	H	I
	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Directorate	Terms of Reference	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
2									
37	External Funding Plan	To seek approval of the external funding plan; to note the success of the funding team for 17/18 and to note the implications of Brexit on future funding opportunities	This report was originally due at the November 2018 meeting, however CMT agreed that it would be prudent to wait to reflect LOIP changes, strategic commissioning plans and the Council's budget prior to submitting a report to Committee.	Susan Fraser	City Growth	Place	Purpose 1		
38	Aberdeen Adapts: Climate Adaptation Strategy	To approve a draft climate adaptation strategy for the city, for public consultation. The strategy supports the management of climate risks and opportunities for Aberdeen.	This report was originally due in February 2019 and was delayed to allow time for staff training on the recently released UK climate projections (UKCP18) and to ensure this information was then accurately reflected and incorporated into the report.	Alison Leslie	Strategic Place Planning	Place	2.2		
39	Roads Hierarchy	Communities, Housing and Infrastructure 29/08/17 - The Committee requested that officers report back with the next level of detail as described in para 3.6 the first half of 2018, and consider the responses to the recent Strategic Car Parking Review as well as the objectives of the new Quality Partnership.	This was transferred from the Operational Delivery Committee Planner in January 2019 as a result of the Terms of Reference..	Will Hekelaar	Strategic Place Planning		Purpose 5 and Remit 2.2		
40	Christmas Village 2018 Feedback	City Growth and Resources Committee on 18 September 2018 agreed to seek annual feedback in the form of a committee report from Aberdeen Inspired annually in line with the Funding and Service Provision Agreement from August 2016-January 2019		Richard Sweetnam	City Growth	Place	2.3 & 3.2		
41	Impact Assessment of the Council's Workforce in terms of the UK leaving the EU.	the Council on 17 December 2018 agreed to instruct the Director of Resources to report to the first appropriate meeting of the City Growth and Resources Committee with an impact assessment on the Council's workforce in terms of the UK leaving the EU.		Kirsten Foley	People & Organisation	Resources			







	A	B	C	D	E	F	G	H	I
	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Directorate	Terms of Reference	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
2									
50			<b>06 June 2019</b>						
51	Aberdeen City Local Housing Strategy 2018 - 2023	City Growth and Resources Committee of 18 September 2018 agreed to instruct Chief Officer - Strategic Place Planning to produce an annual update report on progress for each of the strategic outcomes to allow progress to be monitored and evaluated and to report back to City Growth & Resources Committee in June each year.		Mel Booth	Strategic Place Planning	Place	Purpose 4 & 5		
52	Smart City Action Plan	The purpose of this report is to seek approval from the Committee for the implementation of the Smart City Action Plan	Further work is being undertaken on the alignment to the Council's Digital Transformation programme, current Smart Cities projects and the City Region Deal Digital programme. Officers will update the City Region Deal Joint Committee at their meeting in May 2019 and a report will be submitted to CG&R Committee in June 2019.	Wendy Robertson	City Growth	Place	2.2		
53			<b>31 July 2019 (Special)</b>						
54	Council Financial Performance, Quarter 1, 2019/20	To present the Council's financial position for the quarter.		Lesley Fullerton	Finance	Resources	1.3		
55			<b>26 September 2019</b>						
56	Following the Public Pound	To present the reviewed following the public pound policy.		Sandra Buthlay	Resources	Finance	1.3.7		

	A	B	C	D	E	F	G	H	I
	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Directorate	Terms of Reference	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
2									
57	Community Food Growing Spaces	The Capital Programme Committee (12 September 2018) agreed to instruct the Chief Officer Strategic Place Planning to investigate external funding opportunities to extend the Community Food-growing Programme into a self-funded model and to report this to a future meeting of the City Growth and Resources Committee in a years' time.		Sandy Gustar	Strategic Place Planning	Place	2.2		
58	Developer Obligation Review - Community Asset Plans	Communities, Housing and Infrastructure on 8/11/17 - The Committee instructed the interim Head of Planning and Sustainable Development to prepare Community Asset Plans on a secondary school catchment basis and to return to committee at the next available opportunity to seek approval(s) of these plans.	A service update was circulated on 30 January 2019 and a report will be presented to the Committee in September 2019, thereafter service updates will be provided on a bi-annual basis during the development of community asset plans.	David Dunne	Strategic Place Planning	Place	2.2		
59	A90 Murcar North Cycleway	To seek approval from members to construct cycleway between A90 Ellon Road (Murcar roundabout) and Blackdog	This was originally due to be reported at the meeting in February 2019. This has been delayed due to confirming land ownership and will be reported in September 2019. This is fully funded by AWPR NMU mitigation monies.	Claire Royce	Operations and Protective Services	Operations	2.2		
60			<b>30 October 2019 (Special)</b>						
61	Council Financial Performance, Quarter 2, 2019/20	To present the Council's financial position for the quarter.		Lesley Fullerton	Finance	Resources	1.3		
62			<b>26 November 2019</b>						
63	No reports added at present								
64			<b>DATE TBC</b>						



	A	B	C	D	E	F	G	H	I
	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Directorate	Terms of Reference	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
2									
68	UNESCO Creative Cities Designation - City of Crafts and Folk Art	The City Growth and Resources Committee on 18 September 2018 agreed to instruct the Chief Officer - City Growth to proceed with developing a bid proposal for an application for the City of Crafts and Folk Art designation and to report back to Committee with full costings for a submitted bid.		Mark Bremner	City Growth	Place	2.2	T	To be transferred to the Council Business Planner for the March 2019 meeting as it also requires a decision to establish an UNESCO Advisory Group and this Committee does not have that power in terms of standing order 46.12.
69	Building Performance Policy	CH&I Committee 2017 agreed to instruct officers within Communities, Housing and Infrastructure to undertake scrutiny of policy compliance and report back to committee with an annual review and progress report in 12 months, envisaged to be May 2018.	Delayed from September 2018 Meeting as this policy could only be applied to projects at concept stage, projects have not advanced enough to assess the policy's effectiveness. Work is ongoing with services to assess any changes which may be required to the policy. A service update was circulated on 30 August 2018.	David Dunne	Strategic Place Planning	Place			
70	Energy Plan for Aberdeen	CH&I Committee on 16 January 2018 agreed to instruct the Interim Director of Communities, Housing and Infrastructure to report back to CH&I Committee when the energy plan is complete.	The report was initially on the Planner for the November 2018 meeting. The Energy Plan will be developed in the context of other ongoing energy projects. A report will be submitted after April 2019	Mai Muhammad	Strategic Place Planning	Place	Purpose 6 and Committee Decision		

	A	B	C	D	E	F	G	H	I
	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Directorate	Terms of Reference	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
2									
71	City Centre Masterplan Project EN10: Union Terrace Gardens - Outline Design, Business Case, Development Costs and Procurement Strategy	Council on 15/3/17 agreed to instruct the Head of Economic Development to submit a report to the first available FP&R Committee with recommendations on the preferred contractor from the procurement exercise and the final costs of the scheme. At its meeting of 20 Sept 2017, the FP&R Committee agreed to transfer this item to the Council Business Statement.	Following a request from a bidder, officers required to extend the tender period to allow the bidders to finalise their responses. This meant that the final costs and preferred contractor won't be known until mid-October 2018. At the meeting in November 2018 the Committee noted that Officers were continuing to assess the outcome of the procurement process and a report would be submitted to a future meeting of Full Council/Committee.	Andrew Win	City Growth	City Growth	Council Decision	R	Recommend removal from Planner as this is to be considered as part of the 2019/20 budget setting process.
72			<b>AD HOC REPORTS (CYCLE DEPENDENT ON REQUIREMENT TO REPORT)</b>						
73	Unit 24 Howemoss Drive, Kirkhill Industrial Estate Dyce	Proposed purchase of Industrial Investment property by City Council		Stephen Booth	Corporate Landlord	Resources	3.3		
74	Willowbank House (Aberdeen Business Centre) - Option Appraisal and Future Use	Willowbank House (Aberdeen Business Centre) is a City Council-owned investment property, under the management of the Head of Land & Property Assets. The report discusses its present condition, its market appeal, and sets out various options for the future of this property asset.		Stephen Booth	Corporate Landlord	Resources	3.3		
75	<b>All of the below have been recommended/agreed to be reported by means of a Service Update report, and should any decisions on any of the below be required then a report would be added to the planner and submitted to Committee at the appropriate time.</b>								





